

Request for Funding to Attend ILCOR / C2015 Meetings

Criteria

- ILCOR member councils are responsible for funding the attendance of their official delegates and task force members at ILCOR and associated meetings.
- Should an ILCOR council be unable to fund an ILCOR delegate or task force member's attendance and their physical attendance at the meeting is deemed essential by the TFCC and the ILCOR co-chairs, the council may apply to ILCOR to fund part or all of the cost to attend.
- The application must be completed by the council chair on behalf of the task force member, signed by the council chair and submitted to the ILCOR executive committee (via the ILCOR Secretary) for consideration no later than 75 days prior to the scheduled start of the ILCOR meeting.
- The council requesting funding will be notified no later than 45 days prior to the meeting.

Please provide the following information no later than 75 days prior to the meeting:

1. Individual's role in ILCOR evidence evaluation process.
2. Other council members attending the meeting in a delegate or task force member role.
3. Council statement as to the reason why funding is not available.
4. What sources of funding have been sought?
5. TFCC statement as to requirement for individual(s) to be physically present at meeting.
6. Total amount requested.
 - a) Return economy airfare
 - b) Accommodation and out of pocket expenses
7. Contact details of the delegate or task force member for which funding is being requested.

Applications should be submitted to the ILCOR Secretary – Prof Koen Monsieurs at koen.monsieurs@ugent.be

