

ILCOR Teleconference (Exec and Council chairs)

Minutes

28.2.2018

4pm-5pm CDT

Members Present:

Robert Neumar
Gavin Perkins
Jerry Nolan
Raffo Escalante
Allan DeCaen
Richard Aiken
David Stanton
William Montgomery
Eileen Censullo
Noelle Hutchinson
Veronica Zamora
Matt Buchanan
T-L Wang

1. Call to Order, COI

2. Matters arising from minutes-none noted

3. PICOST CEE Dashboards and related matters

The status of the PICOSTs was reviewed in the dashboard. Those behind should be reminded by the domain lead and CE to do the work per the schedules. CEE WG should assist where necessary so that the ESRs and KSUs can be on time.

- A discussion should take place also at these quarterly meetings of those late
- We are in an experimental phase with the KSU model and the process is new. Optimize the process as we go is the goal.
- Only one of the PICOST (ALS and PLS on arrhythmias) will be published this year in the CoSTR summary article publication. The annual dead line for completion is November of each year for publishing the following year in October. SR and CoSTR has to be done in November to give the writing group time to finish on time.

4. 2018 CoSTR Summary Article Publication Authors-Issues discussed

- There is a decision of who writes the summary. All members of ALS and BLS task force will be authors, about 40 names. There will be a new discussion for 2019 in Chicago.
- As inclusive as possible is the goal. Authorship gives opportunity to get something specific out of the TF work. A way to reward the TF members. The amount of authors is very large. Will this be ok for Circulation? So far the question have been if we are sure they fulfil the criteria for true authorship. Task force chairs role in selection of authors is important.
- We are trying to demonstrate international collaboration and engagement of all councils. TF members should be so active that they all are qualified as authors.
- The expert systematic reviewer is not an authors of the CoSTR (it is the domain of the TF), but rather they are authors of the systematic review
- The domain leads can be listed if they have contributed enough

5. 2019 CoSTR Summary Article Publication schedules

- The COSTR manuscript has to be submitted in the first of March in order to be published in Circulation in October.
- An annual rhythm is the goal.
- Could multiple COSTR be a printed supplement every March? The plan is for it to be a single paper In October. Two publications in a year has not been discussed with Circulation.

6. Scientific Advisory Statements Process

- Nine submitted proposals. There is a limited capacity of the system to process these statements. The ones not approved will have to be submitted again and compete with all the new submitted ones. Six proposals will be sent out for a vote at the general assembly. Three will be chosen. A call for new proposals will be sent out a month before the face-to-face GA. A continuous process will be the goal.
- The internal process after approval will follow the AHA process with support from the staff. It will need an ILCOR sign off. There will be a member from each council in the writing group.

7. Non-Disclosure Statements

- In past cycles all involved had to sign a non-disclosure agreement. All the task force members should give one. This is agreed upon.

8. Chicago Face-to-Face 7-9 Nov. 2018 – FYI

- RESS will follow the ILCOR meeting and these two meetings should be in the same hotel, right now this is not clear yet. RESS will be in the old format (Sat-Monday) with ongoing network and interaction.
- All domain leads are encouraged to attend

9. Membership WG report

- Discussions with the International Red Cross and India, also with Pan Arab Resuscitation Council and the Arab Resuscitation Council are ongoing. An update will be given in Chicago.

10. Questions/concerns from Council chairs

- What are the plans for science and treatment recommendations in 2020?
- **ANZCOR** will put new information into the education program but stick to a 5 year cycle with the guidelines
- **ERC** will have a major guideline in 2020, but have a brief update addressing significant COSTRs when needed
- **AHA and Heart and Stroke**: a web based guideline with the capacity to be updated when needed, this will happen with the yearly publication of COSTRs, unclear how the educational programs are updated, the hospital program may be able to be updated every two years. Continuous knowledge translation is the future goal but we are not there yet.
- **RCSA** is heavily relying on printed material so they will have an update 2020.

11. Next meeting in April, 25.4

12. Adjournment

Respectfully submitted

Maaret Castrén, MD