

ILCOR Teleconference (Board and Council chairs)

Minutes

28.2.2018

4pm-5pm CST

Robert Neumar-AHA

Gavin Perkins

Maaret Castren

Jerry Nolan-ERC

Raffo Escalante-IAHF

Allan de Caen-HSFC

Richard Aicken-ANZCOR

David Stanton-RCSA

Tzong-Luen Wang-RCA

William Montgomery

Eileen Censullo

Noelle Hutchinson

Veronica Zamora

Matt Buchanan

1. Call to Order, COI

2. Matters arising from minutes

3. PICOST CEE Dashboards and related matters

- How are PICOSTs that are behind dealt with – domain lead and CEE should be sending constant reminders, it is not clear why they are late and this should be analysed and try together to come up with a solution. Holidays and larger than “normal” articles to review were given as some answers.

- A discussion should take place also at these quarterly meetings of those late

- We are in an experimental phase with the KSU model and the process is new. Optimize the process as we go is the goal.

4. 2018 CoSTR Summary Article Publication Authors-Issues discussed-

-Only one of the PICOST (drugs/arrhythmias/ALS/PLS) will be published this year in the CoSTR summary article. The dead line for submission of the article is May 2018.

- There is a decision of who writes the summary. All members of ALS and BLS task force will be authors, about 40 names. There will be a new discussion for 2019 CoSTR summary article in Chicago.

- As inclusive as possible is the goal. Authorship gives opportunity to get something specific out of the TF work. A way to reward the TF members. The number of authors is very large. Will this be ok for Circulation? So far the question have been if we are sure they fulfil the criteria for true authorship. Task force chairs ultimately must decide who meets the authorship criteria. Establishing a category of contributors that could be found in a literature search will be important to develop.

- We are trying to demonstrate international collaboration and engagement of all councils. TF members should be so active that they all are qualified.

- The paid workers are not authors of the COSTR (it is the domain of the TF), they are authors of the systematic review

- The domain leads can be listed if they have contributed enough

5. 2019 CoSTR Summary Article Publication schedules

-The Systematic Reviews need to be completed in November 2018 so that the Task Force has 2 months to finalize the CoSTR.

-The CoSTR Summary manuscript is to be written by the ILCOR writing group January/February 2019

- The COSTR summary manuscript has to be submitted mid-March in order to be published in Circulation/Resuscitation in October of each year.
 - An annual predictable publication is the goal.
 - Could multiple COSTR be a supplement every March? The plan is for it to be a single paper. This has not been discussed with Circulation and is not likely to occur.
6. Scientific Advisory Statements Process
- Nine submitted proposals for 2018. There is limited capacity of the system to process all these statements. The ones not approved will have to be submitted again and compete with all the new submitted ones. Six proposals will be sent out by 15 March for a vote to the General Assembly. Three will be chosen. A call for new proposals for 2019 will be sent out a month before the face-to-face GA and 2-3 will be selected at Chicago. A continuous process will be the goal.
 - The internal process after approval will follow the AHA process with support from the staff. It will need an ILCOR sign off. There will be a member from each council in the writing group.
7. Non-Disclosure Agreements (NDA)
- In past cycles all involved had to sign a non-disclosure agreement. All the task force members, DLs, TFC/VC, CEs, ESRs, Mentees and officers must submit one. This is agreed upon.
8. Chicago Face-to-Face 7-9 Nov. 2018 – FYI
- RESS will follow the ILCOR meeting and these two meetings should be in the same hotel, right now this is not clear yet. RESS will be in the old format (Sat-Monday) with ongoing network and interaction. The AHA scientific sessions meeting will be shortened and will run Saturday-Monday.
 - All domain leads are encouraged to attend
9. Membership WG report
- Discussions are in progress with the International Federation Red Cross and India, also with both Arab Councils. An update will be given in Chicago.
10. Questions/concerns from Council chairs
- What are the plans for science and treatment recommendations in 2020?
 - ANZCOR will put new information into the education program but stick to a 5-year cycle with the guidelines
 - ERC will have a major guideline in 2020, but have a brief update addressing significant COSTRs when needed
 - AHA and Heart and Stroke: a web-based guideline with the capacity to be updated when needed, this will happen with the yearly publication of COSTRs, unclear how the educational programs are updated, the hospital program may be able to be updated every two years and use the RQI system. Continuous knowledge translation is the future goal but we are not there yet.
 - RCSA is heavily relying on printed material so they will have an update 2020.
11. Next meeting in April, 25.4
12. Adjournment

Respectfully submitted

Maaret Castrén, MD