

MINUTES: ILCOR 39th General Assembly

26 February 2016: 1:00 p.m-6:00 p.m. Level 1 Room S 1

Academia, Singapore General Hospital Singapore

- **Introductions, apologies, COI - Perkins/Nadkarni**
- Gavin Perkins thanked Swee-Han Lim for hosting the GA.
- Presentation of delegates and observers.

- **Approval of previous minutes - Monsieurs (Attachment)**
- Remarks from Bart Vissers:
 - Ce: should read “process has been prepared by Ian Jacobs”
 - Eb1: should read “unanimously”
 - Suggestion to add who took the minutes.
- The minutes were accepted unanimously.

C. Strategic Planning Process recommendations for Delegates to consider and approve - Perkins / Nadkarni

1. Approval of update to mission, vision, values.

Vinay Nadkarni presented the mission/vision/values outcome from the strategic planning meeting. After discussion, modifications were made and the resulting document was approved (final document attached). The GA endorsed the document for dissemination by email. After 90 days an electronic vote will take place.

2. Review and approval of WG recommendations from prior day and ½ activities for Delegates.

Each chair of a working group of the strategic exercise presented the result of his/her group’s work.

Working Group on Task Force Structure and Composition-Maaret Castren. She asked the GA to endorse the development (rules and regulations) of a Nomination Committee for Task Force members. The GA approved the concept of a Nomination Committee unanimously. Maaret Castren asked for the procedures to include the possibility to appoint Task Force members who are not representing a Council. This was also approved.

Working Group on Research and Registries-Jerry Nolan. The GA unanimously endorsed the continuation of the work of the Working Group.

Working Group on Operations, Infrastructure and Core Processes-David Stanton. Bart Vissers explained that the approval process for revision of bylaws is much easier than

for the Constitution. Bart Vissers will help in revising the Constitution and the Bylaws. The GA unanimously endorsed the continuation of the work of the Working Group.

Working Group on Funding Options and Sustainability-Clifton Callaway. The WG will reach out to the AHA to assess the work in kind that was provided. Various avenues of funding were explored. Apart from new funding, transparency of the support in kind already provided by the AHA and other councils will be sought. Clifton Callaway asked the GA if councils would be willing and able to support ILCOR financially more. It was felt that councils already gave proportionally to what they have. Brian Eigel reassured the GA that the AHA will continue to support ILCOR at the current level. The GA unanimously endorsed the continuation of the work of the Working Group.

WG on Expanded Membership, Participation and Advocacy-Richard Aickin. Richard reviewed the discussions of his working group and reviewed the possibilities of adding various memberships to the composition of ILCOR with advantages and disadvantages to both. The WG will work on mechanisms for ILCOR to add members and be more inclusive globally and make recommendations to the executive committee. The GA unanimously endorsed the continuation of the work of the Working Group.

WG on Continuous Evidence Evaluation process-Lana Gent. The Domains and Task Forces need to interact. Concern was expressed about lack of credit for content experts working with a Knowledge Synthesis Units (KSU). The number of PICO questions potentially outsourced to a KSU was unclear. The GA unanimously endorsed the continuation of the work of the Working Group.

3. Continuous Evidence Evaluation progress and steps forward

- Concern was expressed about the transition from the previous evidence evaluation process towards a new process, and if all reviews should now stop until the new process will be active. Gavin Perkins said that we are engaging with the KSU concept but it was too early to commit to one in particular. He proposed for the existing Task Forces to be enabled to continue to work (until the new plan is ready), with continued support from the AHA. The Task Forces may decide which PICOs to retire, which to potentially send to a KSU (in the future) and which are suitable for review using the current process. This strategy was approved with one delegate abstaining. A motion was moved to start with reviews using the current processes. Bill Montgomery will do the oversight of that work. More regular touch points for the Task Forces were felt useful. This strategy was approved unanimously.

D. Brief updates - Nadkarni (Attachments)

1. Gaps paper-Perkins
2. In-hospital Utstein-Nolan
3. COSCA- Perkins
4. Kids Save Lives -Böttiger
5. Global Resuscitation alliance- Perkins/Castren

7. Registry of Registries-Maconachie

E. Financial report -Lim/Vissers (Attachments)

1. Financial Statements

- Presented by Swee-Han Lim
 - Belgian Tax Inspection requires receipts as proof of expenditures.
- The accounts were approved with Bart Vissers abstaining.

2. 2015/2016 Budget

- Because of the cost of the strategic exercise process, a loss is anticipated for 2016. Gavin Perkins explained the cost for the facilitators.
- The 2016 budget was approved with Bart Vissers and Swee-Han Lim abstaining.

F. Council updates (brief written reports to be circulated prior to meeting)

- **Resuscitation Council South Africa (Stanton)**
- **Australia and New Zealand Resuscitation Council (Aickin)**
- **European Resuscitation Council (Castren)**
- **American Heart Association (Callaway)**

-Including Institute of Medicine Report Update

- **Inter-American Heart Foundation (Escalante)**
- **Resuscitation Council Asia (Lim)**
- **Heart and Stroke Foundation of Canada (Travers)**

H. Next meetings-Perkins/Nadkarni

1. Webinar

2. Touch points

- Iceland ERC meeting 24-25 September 2016 (possible)
- ReSS New Orleans, LA November 11, 2016 1-5 PM
- Other touch points are invited, to be posted on the ILCOR website
- 3. Formal face-to-face 2017 - site selection (Proposals to host next annual ILCOR Meeting)
 - ERC is a candidate for an ILCOR meeting attached to the Freiburg ERC meeting in September 2017.
 - Suggestion for an ILCOR meeting at the Utstein Abbey.
 - Expression of interest from Australia (May). Leave open for a week.

- **Election of co-chair to succeed Vinay Nadkarni - Perkins**

– Appointment for a three-year term. One candidate: Bob Neumar from AHA. Election result: 21/21 YES. Dr. Newmar will be installed at the next GA meeting (at the electronic voting within 90 days).

J. **Pan-Arab Resuscitation Council update -Lim**

- Dr Khan gave an overview of the progress of the Arab councils. A fruitful meeting took place in Oman. The principle of an Arab Resuscitation Council appears to have been agreed to (not a legal body yet). There appears, however, to be some continued disagreement between parties. The issue was discussed in the GA in a broader future context of bringing in new ILCOR members. After having answered questions, Dr. Khan left the meeting. As the situation is unclear and we lack information, the GA decided to continue to grant observer status to Dr Khan, but also grant observer status to Dr Gamal Abbas and other parties in that region should they apply. We will provide them with an explicit list of what is required. Their credentials should be verified. A motion was moved to continue to provide observer status to Dr. Khan as a representative of the Arab Resuscitation Council. The motion was accepted with one delegate abstaining. In a meeting immediately after the GA adjourned, the officers met with Dr. Khan to explain the decision and he was told to work with Drs. Montgomery and Lim to further develop their application.

Minutes prepared by: Koen Monsieurs, Honorary Secretary.

ILCOR Delegates (25)					
<u>First</u>	<u>Last</u>	<u>Position</u>	<u>Council</u>	<u>COI</u>	<u>Present Absent</u>
Robert	Neumar	Delegate/past AHA ECC chair	AHA	378	P
Peter	Fromm	Delegate	AHA		P
Karl	Kern	Delegate/ECC vice chair	AHA	351	P
Clif	Callaway	Delegate/Council Chair	AHA	35	P
Brian	Eigel	Delegate/VP ECC Science Product Development	AHA	335	P
Mark	Link	Delegate	AHA	138	P
Vinay	Nadkarni	Delegate/ILCOR co chair	AHA	375	P
Richard	Aickin	Delegate/Council Chair	ANZCOR	5	P
Michael	Parr	Delegate	ANZCOR	180	P
Peter	Morley	Delegate	ANZCOR	373	P
Maaret	Castren	Delegate/Council Chair	ERC	320	P
Jerry	Nolan	Delegate/Co STR Co Editor and Resuscitation Editor	ERC	172	P
Gavin	Perkins	Delegate/ILCOR co chair	ERC	390	P
Bart	Vissers	Delegate/ERC CEO	ERC	244	P

Robert	Greif	Delegate	ERC	344	P
Hildigunnur	Svavarsdottir	Delegate	ERC	20	P
Koen	Monsieurs	Delegate ILCOR Secretary, ERC Guidelines co editor	ERC	372	P
Andrew	Travers	Delegate/Council Chair	HSFC	235	P
Farhan	Bhanji	Delegate	HSFC	19	P
Allan	de Caen	Delegate	HSFC	62	P
Alfredo	Sierra	Delegate	IAHF	211	P
Swee Han	Lim	Delegate/Council Chair/ILCOR Exec	RCA	221	P
Hiroshi	Nonogi	Delegate	RCA	381	P
Mathew	Ma	Delegate	RCA	145	P
David	Stanton	Delegate/Council Chair	RCSA	219	P
Mary Elizabeth	Harriman	Observer	HSFC		P
Lana	Gent	Observer	AHA		P
Wei-Tien	Chang	Observer	RCA		P
Abdul Majeed	Khan	Observer	ARC		P
Parinya	Kunawut	Observer	RCA		P
Laurie	Morrison	Observer	HSF		P