

A. Introductions, apologies & COI

- a. Vinay Nadkarni asked for all speakers to state their conflict of interest (COI) number. The COI was displayed on a second screen. All delegates and observers presented themselves. Jerry Nolan paid tribute to Ian Jacobs and a moment of silence was held in respect of Ian Jacobs. Vinay Nadkarni thanked Bill Montgomery for preparing the meeting.
- b. A list of attendees was circulated.

B. Approval of minutes – Banff 30th April 2014

- a. The minutes were approved unanimously without comments.

C. Succession Planning

- a. Presentation of succession planning for ILCOR Officers
- b. Election of non-AHA ILCOR co-chair. Two nominations were received.
 - i. Saul Drajer
 - ii. Gavin Perkins
- c. Two vote takers were appointed: Clifton Callaway and Farhan Bhanji.
- d. Vinay Nadkarni said that at the next GA there will also be a vote for a co-chair. The succession planning for the other officers will be communicated later.
- e. Bart Vissers said that, as agreed during the Banff meeting in 2014, a proposal for a change in the byelaws to improve the succession planning process had been prepared by Ian Maconochie and himself. It was suggested to present this proposal during a teleconference with the ILCOR officers. Bart Vissers will propose the steps to be taken.
- f. Results of the secret voting: Gavin Perkins was elected as the next ILCOR co-chair.

D. ILCOR website update

- a. Presentation by Koen Monsieurs. A link to SEERS for public commenting was created a link to the tribute to Ian Jacobs is available on the homepage. Update of COSTR publication date (15 October) was done.

E. Financial Report

- a. 2014 Financial Statements
 - i. Vinay Nadkarni thanked Bart Vissers for helping with the finances of the ERC.
 - ii. Swee Han Lim presented the finances. 48.000 USD (35.000 EUR) was provided to the AHA for the Chicago meeting, 12.000 USD have been spent. Bill Montgomery asked for those needing reimbursement for the Chicago meeting to urgently submit their costs. Some of the deposit may be returned to ILCOR. The Dallas costs are not in the 2014 accounts. There is 28.000 EUR in the accounts.
 - iii. The accounts were approved unanimously.

- b. Hardship funding approval flow diagram
 - 1. Presented by Koen Monsieurs. It was recommended that the Chairs submitting requests consult the TF Chairs on beforehand. For Chicago 28 February was proposed as a deadline for submitting funding requests. The proposal was approved anonymously.

F. Review of ILCOR funding policy

- a. Request to add to policy bullet point 3. Task Force Members are eligible for funding by ILCOR. Exceptionally, ILCOR may also fund official Delegates. And further: Funding by ILCOR will be limited to 1500 EUR per beneficiary if the delegate's council has paid their dues for the current year and further no council may have no more than one subsidized delegate/business meeting or 3/year."
- b. The proposal was approved unanimously.

G. ILCOR Report: Nadkarni/Nolan: not discussed.

H. Status of Applications to ILCOR (, India, China, Other): Swee Han Lim: not discussed.

I. Pan-Arab Council informational presentation

- a. Jerry Nolan introduced the presentation of the Pan Arab Resuscitation Council. Dr Khan presented the Pan Arab Resuscitation Council and its activities. Maaret Castren asked about the activities of PARC outside Saudi Arabia. Dr Khan replied that the PARC is still starting its activities and several meetings have been held and are being planned. He was hoping that approval by ILCOR would speed up their registration in Saudi Arabia. Bob Berg said he was delighted that in the Middle East CPR activities and collaboration are initiated. He added that a broad regional representation is expected from candidates applying for ILCOR council membership. Vinay Nadkarni gave the example from Japan and the Resuscitation Council of Asia. A wider discussion was held after Dr Khan left the room. It was said that different groups claiming regional representation should unite and submit a common proposal to ILCOR, despite the challenges that may be present. Bob Berg suggested that clear guidance should be given to the applicants and that ILCOR needs to be supportive. Allan De Caen said that it is unclear from ILCOR what a region is. Bart Vissers referred to the rules for applicants in the constitution.
- b. It was decided that ILCOR will try to identify appropriate groups in the region and present all the information at the next general assembly meeting. The next step would be to invite these groups at a future ILCOR meeting as observers (one time), to facilitate collaboration. Wilson Were, WHO representative suggested that ILCOR would provide more guidance and that different parties would be allowed to participate in ILCOR.
- c. This proposal was approved unanimously. An official answer to Dr Khan will be drafted and circulated to the ILCOR council chairs before sending.

J. Publications and Meetings

- a. Utstein OOH / IH Revision status
 - i. The Utstein Out of Hospital paper was published in November 2014 simultaneously in Circulation and Resuscitation. The in-hospital revision is being worked on by Jerry Nolan.
- b. TTM Advisory Statements status
 - i. Jerry Nolan said that the statement was well advanced. First comments are back from the reviewers of Resuscitation.
- c. Utstein Drowning Revision status
 - i. Second draft is being prepared.
- d. GAPS paper
 - i. Jerry Nolan said that gaps information could be a part of the CoSTR publication, but it could also take the format of a separate larger paper. Mary Fran Hazinski said that it may be considered duplicate publication by journals. Jerry Nolan said that any information on knowledge gaps in the CoSTR document would be brief but a standalone Knowledge Gaps paper would cover these in more detail. Ian Maconochie said that prioritizing all gaps for research opportunities would have added value. Bob Neumar asked about the method of prioritization (not opinions but considering economical aspects and impact on outcome) and how international differences in research resources would be considered. Brian Eigel mentioned speed versus detail (gaps papers took a long time to get published). Bob Berg said that gaps need to be localized because of differences of resources and ILCOR should care about the problems in the whole world, not just the Western world. Gavin Perkins suggested starting to write the gaps paper now in order to publish it within a year.
 - ii. Gavin Perkins was asked to come up with a proposal.
- e. CoSTR updates October 15, 2015:
 - i. Publication date: 15 October 2015, simultaneously in Circulation and Resuscitation.
- f. Update on “Kids Save Lives” WHO initiative and ILCOR endorsement: Next steps?
 - i. Bernd Böttiger said that the next step was for 3 national health ministers to put the statement on the agenda of the general assembly of the WHO. Saul Drajer thanked Bernd Böttiger. Wilson Were suggested that the statement would be presented to the Executive Board of the WHO first, to provide the technical information to them, and then it could be presented to the General Assembly.
- g. Update from Meeting with WHO and Paediatric “evidence review of resuscitation” in Geneva

- i. Allan De Caen reported that Ian Maconochie and himself had been invited to a WHO meeting on paediatric emergencies. A GRADE based process was undertaken for paediatric resuscitation in resource limited areas. The work will be published later this year. He hoped for the dialogue with the WHO to be continued. It was made clear that ILCOR has a limited scope and should embrace a global health perspective. ILCOR was able to bear some of the costs to send Allan and Ian to that meeting.

K. Request for endorsement and participation in COSCA (Core Outcome Sets for Cardiac Arrest clinical trials)

- a. Gavin Perkins highlighted the need for a core outcome set for cardiac arrest trials. He asked ILCOR for the use of its network for a Delphi style survey. The result may be an ILCOR statement. He is not seeking funding but is seeking formal endorsement of the project. The project was endorsed unanimously.

L. Request for endorsement of ILCOR to pursue a “registry of registries”

- a. Ian Maconochie asked for a research project group to be established within ILCOR, no funding sought, for 5 adult and 5 paediatric registries. There is a European initiative (EURECA) but that needs to be expanded to a global initiative, also including limited resource countries. Bob Neumar said that an international coalition of registries is extremely important; also in respect of knowledge gaps. He asked how to operationalize it (through the councils?). That needs to be decided in the future. Jack Billi said that commercial support will also require a stringent COI policy. The formation of a project group to further scope this concept was endorsed.

M. Council Reports (including plans for Council Conferences/Training rollout)

- a. Resuscitation Council South Africa (Witt)
- b. Australia and New Zealand Resuscitation Council (Aickin)
- c. European Resuscitation Council (Castren)
- d. American Heart Association (Neumar)
 - Including Institute of Medicine Report Update
- e. Inter-American Heart Foundation (Drajer)
- f. Resuscitation Council of Asia (Lim)
- g. Heart and Stroke Foundation of Canada (Travers)

Vinay Nadkarni asked for the council chairs to submit their reports in writing. No presentations were made during the GA meeting.

N. C2015 Evidence Review and Conference Update: not discussed

O. C2015 - General Issues for discussion: All: not discussed.

P. Evolution from “batch and queue” to “continuous review”: Montgomery: not discussed.

Q. Date of next touch point and meetings 1150-1200

- a. Proposals to host next annual ILCOR Meeting 1st quarter 2016:
 - i. RCA: Singapore 2016, presented by Swee Han Lim. An international resuscitation science symposium would be added to the meeting, inviting ILCOR attendees as speakers.
 - ii. RCSA: Cape Town was presented as a candidate for the next meeting by Jonathan Witt.
- b. Brian Eigel asked about the purpose of the meeting and who should attend. Vinay said that this will be first discussed at a telephone conference within a month after the Dallas meeting.
- c. October 2015 Prague (ERC) ILCOR Touch Point: not discussed
- d. November 2015 Orlando (AHA/ReSS) ILCOR Touch Point: not discussed
- e. Other touch points?: not discussed.

R. Other Business

- ILCOR logo protection: not discussed

List of attendees for Dallas 2015 Business meeting:

ILCOR Business Meeting Delegates and Observers Dallas Texas Hyatt Regency Hotel 31 January 2015

Name	Council	Delegate/Observer
Brian Eigel	AHA	Delegate
Bob Berg	AHA	Delegate
Bob Neumar	AHA	Delegate
Clifton Callaway	AHA	Delegate
Vinay Nadkarni	AHA	ILCOR Co Chair
Dianne Atkins	AHA	Delegate
Monica Kleinman	AHA	Delegate
Russell Griffin	AHA	Observer
Jose (Jojo) Ferrier	AHA	Observer
Jack Billi	AHA	Observer-COI Co Chair
William Montgomery	AHA	Past ILCOR Co-Chair
Lana Gent	AHA	Observer
Mary Fran Hazinski	AHA	Observer
Richard Aickin	ANZCOR	Delegate COI Co Chair
Peter Morley	ANZCOR	Delegate
Julie Considine	ANZCOR	Delegate
Judith Finn	ANZCOR	Observer
Gavin Perkins	ERC	Delegate
Koen Monsieus	ERC	Delegate-Secretary
Bernd Böttiger	ERC	Delegate
Dominique Biarent	ERC	Delegate
Robert - Tino - Greif	ERC	Delegate
Maaret Castrèn	ERC	Delegate

Jerry Nolan	ERC	ILCOR Co-Chair
Leo Bossaert	ERC	Observer
Bart Vissers	ERC	Observer
Ian Maconochie	ERC	Observer
Farhan Bhanji	HSFC	Delegate
Andrew Travers	HSFC	Delegate
Allan de Caen	HSFC	Delegate
Tony Connelly	HSFC	Observer
Mary Elisabeth Harriman	HSFC	Observer
Alfredo Sierra	IAHF	Delegate
Daniel Pichel	IAHF	Delegate
Saul Drajer	IAHF	Delegate
Amelia Reis	IAHF	Observer
Edison Paiva	IAHF	Observer
Raffo Escalante	IAHF	Observer
Giulio Matos	IAHF	Observer
Sopon Krisanarungson	RCA	Delegate
Sung Oh Hwang	RCA	Delegate
Swee Han Lim	RCA	Delegate-Treasurer
Tzong-Luen Wang	RCA	Observer
Mayuki Aibiki	RCA	Observer
Parinya Kunawut	RCA	Observer
David Kloeck	RCSA	Delegate
Jonathan Witt	RCSA	Delegate
David Stanton	RCSA	Delegate
Walter Kloeck	RCSA	Observer
Andrew Argent	RCSA	Observer
Abduel Majeed Khan	PARC	Observer
Wilson Were	WHO (Switzerland)	Observer