

ILCOR 37th General Assembly

30 April 2014

19:00 – 21:30

Fairmont Banff Springs Hotel

Ivor Petrak Room

Alberta, Canada

AGENDA

The meeting was called to order at 1850 by Dr. Nadkarni.

- **Introductions, apologies & COI**

Vinay Nadkarni welcomed the delegates. All delegates and observers presented themselves and reported any COI. Apologies received from:

Monica Kleinman. See Table at end of minutes listing attendees

- **Acceptance of minutes** – Melbourne 20 April 2013. Vinay Nadkarni presented a summary of the Melbourne meeting minutes. The minutes were approved

- **Succession of ILCOR Officers**

- Ian Jacobs presented a succession plan for the ILCOR Officers and stated that the plan will prevent all officer positions needing to be renewed at the same time. It was noted that the plan needs a change of the bylaws.
- Elections are to be held at the Dallas 2015 meeting.
- Nominations to be received 28 days before the election date.
- A proposal for change of bylaws will be sent before the Dallas meeting, to be approved at the Dallas meeting before the elections
- Bart Vissers suggested that the Executive Office is composed of the four officers. This change can be done during the change of bylaws.
- Motion moved to approval the succession plan was made by Bob Berg and seconded by Mary Fran Hazinski. The proposal was approved with one vote against.

- **ACS TFCC appointment:** Michelle Welsford was proposed. Bob Berg moved. Ian Jacobs

seconded. Approved unanimously.

- **ILCOR website**

Koen reported that currently there are two “home pages” for ILCOR and they are ilcor.org and one as a homepage of SEERS. There is much overlap and the potential for merging exists and have one home page. Discussion supported merging; however testimony was mixed regarding which one to keep and the advantages and disadvantages of both were discussed. Koen Monsieur to investigate and report back next meeting.

- **Financial Report (Swee Han Lim)**

- **2013 Financial Statements**. Bart Vissers keeps the accounts. A management fee of 1300 EUR still needs to be paid to the ERC. Swee Han stated that given the positive balance in the treasury, ILCOR should spend the money to support its activities.

- **2014 / 2015 Budget**

It was recommended that ILCOR fund two COI officers with ILCOR money (normal business expenses), for the Dallas C2015 meeting. Ian Jacobs moved the recommendation and it was seconded by Alan DeCaen. The proposal was passed with Richard Aikin abstaining.

- **Hardship funding:**

- ILCOR delegates who cannot be reimbursed by their council to attend the business meeting are eligible to appeal for ILCOR funding.
- Bob Neumar moved, Bob Berg seconded Approved

- **C2015 Hardship Funding**: For the Dallas 2015 meeting, all were asked to respect the procedure. Vinay Nadkarni clarified that the ILCOR Officers together with the Task Force co-chairs vet the need, and AHA provides the funding. He also asked if the procedure could be improved in order to make it simpler. Koen Monsieur will produce a flow chart to make the process more transparent.

- **ILCOR Report**

- **Publications**

- **Utstein OOH / IH Revision)**

Drs Jacobs and Perkins reported that the current writing group was a pragmatic choice

to move the paper forward. Those meeting the criteria for authorship will be listed as true authors (participants of original Utstein publication, attended face to face meetings, participated in Delphi rounds, provided feedback on draft manuscript, completed declaration form timely). In the future, Circulation will require a smaller group of authorship, decided up front. Proposed first authorship of OOH: Gavin Perkins, Ian Jacobs, Vinay Nadkarni. All others will be listed in alphabetical order. Last author to be decided. After discussion, the proposal was accepted.

- Templates: should serve to present the required data elements, it is not intended as a mandatory graphical representation. Different templates can highlight different elements; ideally the same template could be used by researchers as well as for quality improvement. Examples of other templates may be published as a supplement or at least on the ILCOR website. As no consensus could be reached during the meeting, a small group was tasked to develop a new proposal towards the end of the Banff meeting.
- Aetiology: three options:
 - Presumed cardiac/non cardiac/unknown (current method)
 - Obvious cause/no obvious cause (ROC)
 - Medical/trauma (need definition of these)

As no agreement was reached during the meeting, a small group was tasked to develop a proposal towards the end of the Banff meeting.

- **TTM Advisory Statement**

Ian Jacobs said that after the TTM paper, the ILCOR exec produced a brief ILCOR statement. There is also a PICO question about therapeutic hypothermia, which will be presented and discussed during the Banff meeting, leading to an updated ILCOR statement.

Authorship: same process as for the Utstein template. The AHA is currently collecting COIs as part of the process to get the statement published in Circulation. The statement will also be simultaneously published in Resuscitation.

- **GAPS paper**

Gavin Perkins said that in 2005 there was a GAPS paper for every task force, but not in 2010. There will be further discussion as how to deal with this for the 2015 CoSTR.

- **Utstein Drowning Revision** A first draft underwent the AHA process for publication in Circulation.

- **Utstein publications – protecting the name**

Ian Jacobs raised the issue about what an “Utstein” paper is. Maaret Castren said that an Utstein paper should be made in Utstein. It was agreed that no further action from ILCOR is required.

- **Proposal for future ILCOR publications:**
- Need for transparent process

- Commissioning approved by ILCOR
- Establish and approve writing group
- Writing group- authors
- Others contributing –contributors
- Final manuscript to be approved by ILCOR
- Bob Berg said that electronically working on a manuscript is not efficient. He felt that ILCOR statements are important and require face-to-face discussion. About authorship, he said that different rules may apply for different Journals.
- The proposal was approved.

- **Council Reports**

- **Resuscitation Council South Africa**

Dr. Witt reported that RCSA convened a large symposium in August 2013. The RCSA Training network contains about 100 centres with over 1000 instructors. Several research projects are underway and we have established relationships with the major universities. Our plans for guideline release include workshops in major cities a week and to update training materials within 3 months.

- **Australia and New Zealand Resuscitation Council**

Dr. Jacobs reported that ARC/ANZCOR continues to work collaboratively. Co-badging of guidelines and working to implement GRADE within processes is ongoing. Provider and instructor courses continue. New Guideline release anticipated soon after October 2015.

The 10th Spark of Life conference will be convened 30 April -2 May 2015.

- **European Resuscitation Council**

Dr Castren reported that they are preparing for the Bilbao conference in May 2014. Cardiac arrest is a very popular in Europe amongst many specialties. The ERC has monthly meetings planning for guidelines. The Prague meeting will be in November 2015. Restart the Heart Day 16 October maybe aligned with the Prague conference. English versions will be ready at November Prague conference and translations to follow. Resuscitation Academy following US example successfully launched. Training materials will be ready soon after the guidelines. Bernd Böttiger added that mandatory-training children in doing CPR is on the agenda of the World Health Organisation and he asked ILCOR to produce a supporting letter. This was approved.

- **American Heart Association**

Dr. Neumar announced that robust training programmes continue and that 14.5 Million people were trained last year. The Get with the Guidelines program has over 5000 patients entered in the database. The ReSS symposium in November 2013 was very successful and there have been a number of scientific statements published. Core materials will be released in the first part of 2016. The Institute of Medicine will produce a report on the treatment of cardiac arrest, to be published in March 2015. The report is expected to influence policy. NIH has issued a request for information of research into TTM. Many grant applications for TTM research are put on hold until information is received (deadline May). He requested information about epidemiological data on cardiac arrest.

- **Inter-American Heart Foundation**

More training is needed. Teaming up with AHA is required. The countries in Latin America are not yet joined in their efforts. Basic manuals are being produced. Low-cost training is important, focus on compression-only CPR.

- **Resuscitation Council Asia**

Dr Lim stated that currently there are 6 members of RCA and that they convened a science symposium in October 2013. There are very active general assembly meetings in different member countries. RCA will wait for AHA and ERC guidelines to be released.

- **Heart and Stroke Foundation of Canada**

Dr. Travers reported that they have a major focus on decreasing risk factors by 2020. He stated that they published a standard first aid program and that the first aid network is expanding. About 200 members attended the congress proceeding this ILCOR meeting. HSFC will align with AHA to release new guidelines in a concerted way.

Vinay Nadkarni thanked the HSF Canada for hosting the ILCOR meeting.

- **C2015 Evidence Review**

- Dr. Montgomery presented some general statistics and information about C2015. He announced that all CoSTRs must be completed before November 2014!!
- C2015 will be convened 31 January - 5 February 2015, Dallas Downtown Hyatt Hotel and not to exceed 250 participants.
- It was agreed to move the release of CoSTR from 19 to 16 October 2015, the Restart the Heart day of the ERC.
- The Journal of Record CoSTR Title is: “2015 International Consensus on Resuscitation Science with Treatment Recommendations: Key Developments”.
- CoSTR Editorial Board members: the proposal as presented (attached PPT) was approved.

- Formation of Writing Groups (Mary-Fran Hazinski).
- She stated that collaborators would get credit in PubMed and asked for endorsement of the chapters as approved...Approved
- Normally task force members are member of the writing group but exceptions are possible.
- Honorees (giants) selection Committee and process was explained and approval sought. Motion moved by Mary Fran Hazinski and Clif Callaway seconded. Proposal approved with Bob Berg abstaining.
- Conflict of Interest C2015 one-screen vs two (Jack Billi). It was proposed to retain the dual screen procedure (cost 40.000 USD).
- C2015 - General Issues for discussion All
- **Other Business**
- It was reported that the Pan Arab Resuscitation Council (PARC) was founded. They are to be invited as an observer for Dallas business meeting.
- Meeting 2016 proposals requested
- ILCOR logo protection?-Deferred
- **Date of next meeting**
- 14 November 2014 Chicago (ReSS) ILCOR Touch Point
- 31 January 2015 (Dallas) C2015
- **The meeting was adjourned at 2130**

List of attendees Banff Business meeting

Name	Council	Delegate/observer
Brian Eigel	AHA	Delegate

Bob Berg	AHA	Delegate
Bob Neumar	AHA	Delegate
Clifton Callaway	AHA	Delegate
Vinay Nadkarni	AHA	Delegate
Dianne Atkins	AHA	Delegate
Mary Fran Hazinski	AHA	Delegate (taking place of Monica Kleinman)
Russel Griffin	AHA	Observer
Jose (Jojo) Ferrer	AHA	Observer
Jack Billi	AHA	Observer
William Montgomery	AHA	Past ILCOR co-chair
Ian Jacobs	ANZCOR	Delegate
Peter Morley	ANZCOR	Delegate
Richard Aickin	ANZCOR	Delegate
Judith Finn	ANZCOR	Observer
Robert (Tino) Greif	ERC	Delegate
Koen Monsieurs	ERC	Delegate
Bernd Böttiger	ERC	Delegate
Dominique Biarent	ERC	Delegate
Bart Vissers	ERC	Delegate
Maaret Castrèn	ERC	Delegate
David Zideman	ERC	Observer
Gavin Perkins	ERC	Observer
Andy Lockey	ERC	Observer
Farhan Bhanji	HSFC	Delegate
Andrew Travers	HSFC	Delegate
Allan de Caen	HSFC	Delegate
Tony Connelly	HSFC	Observer
Mary Elisabeth Harriman	HSFC	Observer
Alfredo Sierra	IAHF	Delegate
Amelia Reis	IAHF	Observer
Edison Paiva	IAHF	Observer
Luis Lojero	IAHF	Observer
Kazuo Okada	RCA	Delegate
Sung Oh Hwang	RCA	Delegate
Hiroshi Nonogi	RCA	Observer
David Kloeck	RCSA	Delegate
Jonathan Witt	RCSA	Delegate
David Stanton	RCSA	Delegate
Parinya Kunawut	Thai RC	Observer
Sopon Krisanarungson	TRC	Observer

Respectfully submitted,

Koen Monsieur, MD
Secretary, ILCOR