

ILCOR General Assembly
Wyndham Anaheim Garden Grove Hotel
November 10, 2017
13.00-17.00.

- Introduction
 - Gavin Perkins welcomed those present. Everybody introduced themselves and potential COIs were declared. Peter Fromm (AHA) participated by phone and webinar.

- Matters arising from minutes
 - The minutes of 4 May 2016 were approved without comments.

- Treasurer's report (Swee-Han Lim)
 - Swee-Han Lim presented the Balance of Fiscal Year 2017.
 - All councils have paid their dues.
 - The financial report was an interim update.
 - Since there is a plus in the finances there was a question (Nadkarni) if the executive officers should be reimbursed for expenses by ILCOR and not their councils. Item deferred to Articles of Incorporation discussion.

- Articles of incorporation and internal rules discussion and approval
 - The AOI and rules versions were sent out 42 days prior to the GA. No comments, suggested amendments have been received prior to the GA.
 - Key changes: criteria for new members, new collaborating member role, deletion of the executive committee and replacement of officers only as the board to be more functional.
 - Aickin: Page 3 Article 6 is missing place of legal seat and association numbers. ANZCOR being a joint council from two regional councils is not a legal body. One of the two countries have to be nominated as the legal seat. ANZCOR will provide the address.
 - Legal status information needs to be put in by the Councils.
 - Two groups of voting members, officers and delegates. Delegates should be funded by their own council. If officers paid by their council, would they vote for ILCOR or their own council. Proposal: Cost and expenses incurred by the officers are addressed in the internal rules. This will be decided at next General Assembly meeting. This is a more flexible way than putting it in the AOI.
 - The current meeting has a quorum. Half of the members are present, 2/3 of the organizations needs to be present, only IAHF missing. 16 out of 21 delegates is needed for approval.
 - It was moved and seconded that the revised AOI be approved as circulated. Approval of the AOI by all 21 votes.
 - The form about COI at the end of the internal rules document has been removed. A COI will be sent in by all every year, but a form will not be in the IRs.
 - It was moved and seconded to approve the Internal Rules. The motion passed by all 21 votes.

- Publications update
 - COSCA and GAPS (Perkins)
 - Both have been approved and publication anticipated early next year. Perkins thanks Eileen Censullo and the staff for all the work.
 - IHCA (Nolan)
 - Met twice in Anaheim, completed round one in Delphi process. Round two out as soon as possible. A draft will be prepared by a core writing group.
 - Approval from MOC in October. Precise time line for Circulation publication still open.
 - CoSTR Summary Article (Jerry Nolan)
 - Was published in November 2017.
 - Circulate a form for proposal of Scientific Statement, prioritization early next year. A process is needed for evaluation of the proposals by the board. Starts as an ILCOR process and then has to be presented to the MOC (manuscript oversight committee). Staff able to work with 2 per year.
 - 25th ILCOR Anniversary Paper (Gavin Perkins)
 - Been published in December issue of Resuscitation.

- Worldwide Restart the Heart Day WRHD (Gavin Perkins)
 - Proposal from ERC: Andy Lockey and Bernd Böttiger. The aim to increase, optimize awareness of CA.
 - Adopt 16.10 as the Worldwide Restart the Heart Day and have ILCOR take the international ownership of the day. Regional Resuscitation Councils to organize this in their own country.
 - Lockey and Böttiger to start working on the concept and taking it forward.
 - Approval by all 21 votes.

- Strategic Plan Working Group Updates and review of each accountability framework
 - Operations working group (Michael Parr)
 - Operations Working Group
 - Articles of Incorporation Revision
 - Discussed earlier during the meeting.
 - Internal Rules Revision
 - Discussed earlier during the meeting.
 - Digital Communications Working Group (Koen Monsieurs)
 - Met monthly by teleconference.
 - New CoSTR s on the website.
 - Development of a user friendly mode, and with possibility to be interactive by the public.
 - Repository is built for all ILCOR documents, moved to the ILCOR website and made also available for all.
 - ILCOR Staff Support
 - Review the support required, still under work, no need to rush. The staff support has been very good and fit for purpose. No need to change the framework.
 - Accountability Framework (Bill Montgomery)
 - Bill can check the proposed time lines for all WGs and how these are met.
 - CEE process (Peter Morley, Jerry Nolan, Laurie Morrison)
 - Behind schedule, more pilots should have been completed. Mainly because of delays in

signing contracts. There should be more CoSTRs.

- In the Neonatal TF, six members did not come. Probably because of not knowing who funds their travelling, and timing of the meeting so close to a newborn meeting in Washington. The TF has been having two meetings yearly and TF may still stick to old habits. The TF members that came were very dedicated and now active in process. Morley: ILCOR needs to be more precise of the members actually committing to the face-to-face meeting of ILCOR. The communication needs to be very clear to the TF members. There has never been any issue about their work, but it is important that they attend the yearly face-to-face meeting.
- Gantt Chart (progress chart)
 - As attachment.
- KSUs update
 - Two in action with two mega PICOs
- SRs update
 - Six SRs in action.
- Two meetings with the TF chairs and the Executive Officers and CEE. Discussion on tight future collaboration.
- Accountability Framework-on target
- Expanded membership (Vinyai Nadkarni)
 - Comment on Amendments to Articles of Incorporation
 - For the affiliate membership two most prominent are International Red Cross and Global Resuscitation Alliance.
 - Plan a meeting with Red Cross and draft an agreement with them. Positive not to have two organizations writing guidelines on the same questions, First Aid.
 - PanArab Resuscitation Council still very interested.
 - India and China have shown interest.
 - The group is going to study the application in the view of the new AOI.
- Research and registries (Taku Iwami)
 - Progress Report
 - Good progress was made. See Attachment.
 - Two surveys completed. Six nations included so far. Need of strategy on how to involve other registries. Need discussion about definition of “nation-wide” registry.
 - Plans to publish the results. Discussion with the AusROC group before that.
 - Motion to continue approved by 21 votes.
- Finance (Robert Neumar)
 - Accountability framework
 - The actual Working Group was retired. Robust assurance that AHA will continue their support, ERC supporting the website and JRC buying a license of RedCap to support the registry work. No alternative funding is urgently needed.
 - ILCOR should still be open for suggestions of funding.
- Strategies for ILCOR publications (Jerry Nolan)
 - Annual CoSTR summary published in Circulation/Resuscitation
 - For the CoSTR summary to be published in Oct 2018, before ReSS next year, the final draft for the summary paper needs to be submitted by 2nd March 2018.
 - The issue is the AHA process for their publications. AHA and ILCOR timelines overlap considerably. AHA want sufficient time for peer review and revisions to the manuscript.
 - A CoSTR annual summary is needed for 2018. A possibility is to publish in December – this would be too late for the AHA Scientific Sessions meeting but it would still mean the summary was published in 2018. Very fast and efficient work

will be needed.

- CoSTRs published on ILCOR website
 - If CoSTR ends up on the website many months before the publication of guideline updates, people may start changing their practice before publication of the Annual Summary and Guideline update.
 - Will we continue to have CoSTR editors? Historically one from Circulation and one from Resuscitation. Somebody needs to take the lead. The question of whether to continue with one or two CoSTR editors will be discussed within the AHA and a decision taken as soon as possible.

- Council short reports
 - AHA Karl Kern
 - ANZCOR Richard Aickin
 - ERC Jerry Nolan
 - HSFC Allan de Caen
 - IAHF Raffo Escalante
 - RCA Tzong-Luen Wang
 - RCSA David Stanton
 - Councils provided short reports for information.

- Other business
 - Interest expressed in hosting Fall 2019
 - Interest expressed from Cape Town, South Africa. Suggested dates 29-31.10.2019. Last time in Africa 2007. No clashes with any religious holidays.
 - No other councils have an alternative proposal for 2019.
 - Maaret Castrén suggests that if going to South Africa ILCOR would have a half day meeting for those countries in Africa planning on creating their own Resuscitation council.
 - Motion approved by 21 votes.
 - Ian Maconochie reports on a suggestion for comparing PICOs for ILCOR peds TF and WHO's PICOs. Is it possible to have a collaboration on exploring the PICOs of both organizations and collaborate if there are common PICOs. Neumar suggests that this framework could be the mechanism for getting WHO as a Collaborative Member. GA welcomes to hear more and get a report at the next GA.
 - Jerry Nolan asks what the thoughts are for the 2020 meeting and a “big bang” meeting. . Bill Montgomery tells that there has not really been a discussion regarding the “big bang”. Montgomery reported that AHA has budgeted for an ILCOR meeting that year. Not hosting and not a Big Bang such as a C2015 conference. Montgomery tells that it is not in the budget right now. There was talk of the 2020 ILCOR meeting more focused on guidelines than science. Maybe an answer can be given in six months after we see how the work of CoSTRs is progressing. Perkins stress that this question has to be put on the agenda of the next meeting.
 - Swee-Han Lim is asking when the AOI are active. Bart Vissers tells that even if the signature from the King of Belgium is needed, the new rules applies internally. Still if we would have a court case the old rules would apply.
 - Robert Neumar thanked Koen Monsieurs for serving ILCOR as Honorary Secretary for the past 6 years.

- Next meeting:
 - Bologna, Italy 17 -19, September 2018 Hotel TBA
 - Touch Point during AHA ReSS November 9, 2018 Chicago, IL Hotel TBA.

- Adjournment

Attendees

Name	Council	Role
Gavin Perkins	ERC	Co-chair
Robert Neumar	AHA	Co-chair
Koen Monsieurs	ERC	Delegate
Maaret Castren	ERC	Delegate, Secretary
Hildigunnur Svavarsdottir	ERC	Delegate
Bart Vissers	ERC	Delegate
Jerry Nolan	ERC	Delegate
Ian Maconohie	ERC	Delegate
Michael Kurz	AHA	Delegate
Jeffrey Berman	AHA	Delegate
Peter Fromm	AHA	Delegate (on phone)
Eileen Censullo	AHA	Delegate
Karl Kern	AHA	Delegate
Mark Link	AHA	Delegate
David Stanton	RCSA	Delegate
Allan de Caen	HSFC	Delegate
Julie Desjardins	HSFC	Delegate
Farhan Bhanji	HSFC	Delegate
Richard Aickin	ANZCOR	Delegate
Peter Morley	ANZCOR	Delegate
Michael Parr	ANZCOR	Delegate
Mayuki Aibiki	RCA	Delegate
Tzong-Luen Wang	RCA	Delegate
Sung oh Wang	RCA	Delegate
Vinay Nadkarni	AHA	Observer
Bill Montgomery	AHA	Observer-ILCOR coordinator
Robert (Tino) Greif	ERC	Observer
Matt Buchannon	AHA	Staff
Noelle Hutchins	AHA	Staff
Veronica Zamora	AHA	Staff
Sing Phil Chung	RCA	Observer
Swee Han Lim	RCA	Observer, Treasurer
Taku Iwami	RCA	Observer
Abdul Majeed Khan	PARC	Observer
Kevin Nation	ANZCOR	Observer

