



This document guides authorship categories for ILCOR publications.

For published systematic reviews, COSTR postings on ILCOR.org and annual COSTR summary publications participation will fall into 4 categories:

- Author – searchable on pub med
- Collaborator – searchable on pub med
- Acknowledged TF member – not searchable on pub med
- TF member that did not make a contribution – for a variety of reasons unique to the individual

**Author (Searchable on pub med)**

1. Fulfills all requirements for authorship based on ICMJE criteria (appendix)
  - a. For SR: At the discretion of the KSU lead or ESR and Domain lead and TF chair agree with the authorship list and order
  - b. For COSTR: At the discretion of the TF chair and consideration should be given to including the KSU lead, ESR, domain lead, CEE rep on writing group, CEE rep on the TF and ESR mentee if warranted.
  - c. FOR COSTR summary: At the discretion of the senior author and TF chair(s) and CEE chair agree with the authorship list and order and consideration should be given to including the KSU lead, ESR, domain lead, CEE rep on writing group, CEE rep on the TF and ESR mentee if warranted.
2. Each potential author agrees they have met the requirement for authorship and agree with the author order.

**Collaborator (searchable in pub med)**

1. Fulfills two or three requirements for authorship based on ICMJE criteria
2. Documented significant contribution:
  - a. Participation on majority of conference calls documented as attendance and contributed significantly to shaping the document through dialogue, providing drafts or edits would be sufficient for collaborator status.
3. For SR: At the discretion of the KSU lead or ESR and Domain lead and TF chair agree that the proposed collaborators contributed significantly to shaping the document and have documentation to support this.
4. For COSTR: At the discretion of the TF chair and consideration should be given to including the KSU lead, ESR, ESR mentee, Domain lead, CEE rep on writing group, CEE rep on the TF if warranted. Participation on the majority of conference calls where the COSTR and ETD framework was reviewed and each collaborator contributed significantly to shaping the final documents and have documentation to support this.
5. For COSTR summary: Senior author and TF chair and CEE chair agree with the collaborator list. Participation on the majority of conference calls where the COSTR and ETD framework was reviewed and contributed in a significant way to the discussion would be sufficient.
6. Potential collaborator agrees and acknowledges by email that his or her contribution met these requirements.

**Acknowledgement (not searchable in pub med)**

1. TF chair proposes list of all the TF members who participated on the majority of conference calls and contributed to the discussion in a minimal way (does not contribute significantly to shaping the document) would merit acknowledgement. The TF chair should consider acknowledging the KSU lead, ESR, ESR mentee, Domain lead, CEE rep on writing group, CEE rep on the TF if warranted on the publication

2. Anyone who meets the requirement for acknowledgement must agree and acknowledge this by email.

**Individual does not meet criteria as an author, collaborator or acknowledged individual**

1. TF member who does not participate on the majority of conference calls should not be included
2. A TF member is on the majority of calls but does not appear to be engaged in the topic

**Acknowledgement Text**

Besides the authors XX, XX, XX, and XX, and collaborators XX and XX the members of the International Liaison Committee on Resuscitation Advanced Life Support Task Force include: List names of all the TF members. In addition, the following non task force members are also acknowledged for their contributions: List names of all non TF members

## Appendix

Excerpt taken from Dec 2017 Guidance document published by the ICMJE [www.icmje.org](http://www.icmje.org)

### Who is an author?

The ICMJE recommends that authorship be based on the following 4 criteria:

1. Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
2. Drafting the work or revising it critically for important intellectual content; AND
3. Final approval of the version to be published; AND
4. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

In addition to being accountable for the parts of the work he or she has done, an author should be able to identify which co-authors are responsible for specific other parts of the work. In addition, authors should have confidence in the integrity of the contributions of their co-authors. All those designated as authors should meet all four criteria for authorship, and all who meet the four criteria should be identified as authors. Those who do not meet all four criteria should be acknowledged—see Section II.A.3 below.

These authorship criteria are intended to reserve the status of authorship for those who deserve credit and can take responsibility for the work. The criteria are not intended for use as a means to disqualify colleagues from authorship who otherwise meet authorship criteria by denying them the opportunity to meet criterion #s 2 or 3. Therefore, all individuals who meet the first criterion should have the opportunity to participate in the review, drafting, and final approval of the manuscript. The individuals who conduct the work are responsible for identifying who meets these criteria and ideally should do so when planning the work, making modifications as appropriate as the work progresses. It is the collective responsibility of the authors, not the journal to which the work is submitted, to determine that all people named as authors meet all four criteria;

When a large multi-author group has conducted the work, the group ideally should decide who will be an author before the work is started and confirm who is an author before submitting the manuscript for publication. All members of the group named as authors should meet all four criteria for authorship, including approval of the final manuscript, and they should be able to take public responsibility for the work and should have full confidence in the accuracy and integrity of the work of other group authors. They will also be expected as individuals to complete conflict-of-interest disclosure forms.

When a large multi-author group has conducted the work, the group ideally should decide who will be an author before the work is started and confirm who is an author before submitting the manuscript for publication. All members of the group named as authors should meet all four criteria for authorship, including approval of the final manuscript, and they should be able to take public responsibility for the

work and should have full confidence in the accuracy and integrity of the work of other group authors. They will also be expected as individuals to complete conflict-of-interest disclosure forms.

## Non-Author contributors

Contributors who meet fewer than all 4 of the above criteria for authorship should not be listed as authors, but they should be acknowledged. Examples of activities that alone (without other contributions) do not qualify a contributor for authorship are acquisition of funding; general supervision of a research group or general administrative support; and writing assistance, technical editing, language editing, and proofreading. Those whose contributions do not justify authorship may be acknowledged individually or together as a group under a single heading (e.g., “Clinical Investigators” or “Participating Investigators”), and their contributions should be specified (e.g., “served as scientific advisors,” “critically reviewed the study proposal,” “collected data,” “provided and cared for study patients”, “participated in writing or technical editing of the manuscript”). Because acknowledgment may imply endorsement by acknowledged individuals of a study’s data and conclusions, editors are advised to require that the corresponding author obtain written permission to be acknowledged from all acknowledged individuals.